

C. Staff Interview Guide

STD Preventive Services Gap Assessment Staff Interview Guide

Interviewee(s): _____

Interviewer(s): _____

Location: _____ Date: _____

For the Project Area's *STD Preventive Services Gap Assessment* activity, there may be a need to develop a list of **facilities (e.g. agencies, organizations, providers)** serving populations of interest. Getting assistance from the local area STD program staff has been found to be an efficient method of identifying a significant proportion of the providers who serve the at-risk populations. It's also helpful to get insights from the staff regarding the populations served and changes in services that they may have observed. This guide can be used as an individual interview or as a group interview guide.

Part I: Use when conducting **individual interviews** with STD program staff.

Let's start with information about you.

1. How long have you been working in STD prevention?
2. How long have you been working in this project area?
3. What would you say is your primary area of expertise?

Part II: Can use when conducting **individual or group interviews** with STD program staff.

1. Tell us about the primary populations your program serves.
 - a. Have you observed any changes in who you served over time?
If No, skip b. If Yes, go to b.
 - b. What do you think contributed to the changes?

Part III: Can use when conducting **individual or group interviews** with STD program staff.

1. What are the facilities, other than the STD clinic or other health department clinics, in your area that provide STD prevention, care, or sexual health services to [insert gap assessment target population]?
 - a. **Note:** Change the target population(s) per the assessment scope.
 - b. **Note:** Service agency can be community health centers, HIV providers, CBOs, or private providers.
2. What are your most common referrals given to patients and to whom do you refer them?
 - a. Which facilities do you currently refer [insert gap assessment target population] patients to when they need medical care?
 - b. Which facilities do you currently refer [insert gap assessment target population] patients to when they need other care (e.g., social services)?
3. Which facilities do you think would be good partners to address the STD prevention needs of [insert gap assessment target population]?
4. What services do you think would be helpful to have that are not offered?
5. What services are offered that you think people don't need as much or anymore?
6. Is there anything else that we did not talk about that you would like us to know?

CLOSING STATEMENT: Thank you again for participating. We sincerely appreciate your insights.