MAR 22 2000

**WACKENHUT SERVICES, INCORPORATED**
Nevada Operations (DOE)

JOB DESCRIPTION

Job Title: Deputy General Manager

Reports To: General Manager

Wage/Salary Range: Individually Rated

Training and Experience Required:

Education and Experience:

M.S. or M.A. degree from a recognized college/university in an appropriate discipline. An equivalent combination of education and experience will be considered. Significant prior management experience in protective force administration. Experience/training in finance, accounting, budgeting and labor relations is desirable.

Other:

Must have a background which would not preclude a security clearance being granted.

Summary and Purpose of Job:

Is responsible for providing security services under contract to the Department of Energy (DOE). Assures effective, efficient and economical performance of all subordinates and is commanding officer of all uniformed personnel. Is responsible for decisions pertaining to physical security in accordance with established DOE and WSI policies/regulations. Assures adequate manpower is available to fulfill security requirements, and that appropriate training, equipment and supervision are available to fulfill our contract requirements. Assures adequacy of plans, orders and manpower to implement the SSSP. Acts as General Manager in the absence of the incumbent. Ensures that work is executed in accordance with integrated safety management principles. Otherwise acts as directed.

Approved by:

M. D. Ebert
General Manager

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Specific Duties of the Deputy General Manager:

Responsible to the General Manager, Nevada Operations, for providing security services required by the Nevada Operations Office of the DOE.

Acts as the Acting General Manager during absences of the General Manager.

Assists in managerial functions as second in command.

Determines, by contact with appropriate representatives of the DOE, the specific services required.

Interfaces with Corporate staff, DOE/NV and DOE HQ personnel on legal, labor relations and security issues.

Ensures work is executed in accordance with existing contract, DOE Orders and policies within budget and meets or exceeds CPAF standards.

Executes decisions pertaining to physical security in accordance with established DOE and Company policies and regulations.

Assures effective, efficient and economical performance by personal leadership and direction of subordinate staff in providing weapons testing support as required.

Approves and participates in the formulation and coordination of operational plans, schedules, policies, procedures and orders which assist in directing the activities of the security force and support personnel.

Responsible for providing adequate manpower and equipment for the required protective force services and for the training, discipline and supervision necessary to assure a commendable level of performance by all subordinate personnel.

Recommends to the General Manager various changes in policy, personnel actions, labor relations and budgetary matters.

Meets and discusses with DOE, user and laboratory personnel matters relative to required security services.

Meets and discusses with the General Manager, IGAN officials and various other staff members to assure that all operational security functions are implemented and that requirements are met.

Reviews and signs (authorization) written station orders and directives utilized by the security force in the performance of duties.

Has line management responsibility for safety and quality assurance execution.

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Specific Duties of the Deputy General Manager page 2:

Responsible for the accurate, efficient operation of the badging services and for assuring that adequate cost effective support services are provided, controlled, and maintained.

Provides supervision to the Support Section and is responsible for the development and execution of the logistical Support Budget. Is responsible for ensuring that the logistical Support Budget ceiling is not exceeded.

In conjunction with the Director Assessment and Oversight, develops and executes the Capital Equipment Budget as well as submitting General Plan Projects (GPP) budget requests.

Ensures compliance with DOE orders and directives as assigned by order matrix.

Conducts exercises, testing and response drills as required by DOE and DOE-NV directives.

Participates as the principle WSI/NV negotiator and oversees the negotiation team during labor contract negotiations.

Makes recommendations concerning professional development, promotions, demotions and transfer of personnel within WSI-NV.

Ensures that work is executed in accordance with integrated safety management principles.

Otherwise acts as directed.